



Blackberry Lane Pre-School & Nursery

Edinburgh Close, Cowes, Isle of Wight, PO31 8HF

Tel: (01983) 298344 Email: blackberrylane@btconnect.com

Job Application Form

Please complete this form in type or black ink. All questions must be answered in the boxes provided.

Post: _____ Closing Date: _____

First name(s): _____ Surname: _____

Address: _____

Post Code: _____

Telephone Number: _____ Work: _____

Can we ring you at work? **YES/NO** E-mail Address: _____

Please give the names and addresses of two people who can verify or confirm your employment record. One should be your present or most recent employer. The referees should be your immediate line manager, if this is not the case please give details of relationship.

Name: _____

Name: _____

Position: _____

Position: _____

Address: _____

Address: _____

Email: _____

Email: _____

Tel: _____

Tel: _____

Verification is normally sought after interview. Please indicate whether your references can be approached before the interview. **YES/NO**

Only complete this section if the job description indicates that the post is exempt from the provisions of the Rehabilitation Act 1974.

Have you ever been convicted of any criminal offence? **YES/NO**

If **YES**, please give details of the conviction(s) and date(s) in the space provided below:

Do you need a work permit to work in the UK? **YES/NO** National Insurance Number: _____

Qualifications Achieved:

Secondary Schools, Colleges, Universities	From:	To:	Brief Details of Courses:	Grade:

Study currently being undertaken:

Secondary Schools Colleges, Universities	From:	To:	Brief Details of Courses:	Grade:

Professional or other qualifications, apprenticeships, memberships of professional organisations:

Other training you have received which you consider relevant:

DISABILITY OR HEALTH PROBLEMS DO NOT PRECLUDE FULL CONSIDERATION FOR THE JOB AND APPLICATIONS FROM DISABLED PERSONS ARE WELCOMED.

Health

Please give number of sick days in last 12 months

Please give number of separate occurrences of illness in last 12 months

Do you have a driving licence? **YES/NO**

Do you have reasonable access to public transport? **YES/NO**

Do you have access to a vehicle? **YES/NO**

Declaration

Any of the above particulars may be subject to check. I understand that any false, inaccurate or incomplete information could result in dismissal, disciplinary action or a withdrawal of any offer of employment.

I declare that the information given on this form is to the best of my knowledge correct and complete and can be treated as part of any subsequent contact of employment.

I understand that Blackberry Lane Pre-School and Nursery may process, by means of a computer database or otherwise, any information which I provide to it, for the purpose of employment with the company.

Signature: _____

Date: _____

Please return via email to blackberrylane@btconnect.com, or in an A4 sized envelope marked 'CONFIDENTIAL'; to:

Pre-school

Name: Mrs Debbie Gibson,

Address: Blackberry Lane Pre-School and Nursery

Edinburgh Close

Cowes, Isle of Wight, PO31 8HF
